

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: February 16, 2022, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan (via video), Sandra Corney, John McNamara (via video), Bob Skibitski, Bill Stevens.

Members Absent: Tim Woods.

Others Present: Dan Maneen, Mike Davis, Aaron Falkenmeyer, Taylor Sreca.

Joe Cunningham brought the meeting to order at 3:15 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated December 15, 2021.

Motion to accept Minutes by Bill Stevens, seconded by Mike Sheridan, approved unanimously.

Financial Reports:

The next order of business was the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by Sandra Corney, seconded by John McNamara, and approved unanimously.

Capital Projects & Expense Projects

The next order of business was the revision to existing capital projects, new capital projects and expense projects presented by Mike Davis and Aaron Falkenmeyer.

Motion to accept amendments to existing capital projects by Bob Skibitski, seconded by Mike Sheridan, and approved unanimously.

Motion to accept new capital projects and expense projects by John McNamara, seconded by Bill Stevens, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

Administration Reports:

Next on the agenda was the Administration Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

Committee Reports:

Next on the agenda was the Governance Committee Report, which was presented by Joe Cunningham. In summary, there was nothing out of the ordinary to report.

New Business:

N/A

Old Business:

N/A

At 4:45 pm, upon a motion by Bill Stevens, seconded by Sandra Corney, the board voted to enter Executive Session to discuss personnel issues.

At 5:09 pm, upon a motion by John McNamara, seconded by Mike Sheridan, the board voted to exit Executive Session.

At 5:10 pm, upon a motion by Bob Skibitski, seconded by Sandra Corney, the board voted to adjourn.