

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: December 14th, 2023, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan (via video), John McNamara, Bob Skibitski, Bill Stevens, Tim Woods.

Members Absent: None.

Others Present: Bob Kane (via video), Aaron Falkenmeyer, Mike Davis, Taylor Sreca.

Call to Order:

Joe Cunningham brought the meeting to order at 3:28 pm.

Committee Reports:

The first order of business was the Governance Committee Report, which was presented by Joe Cunningham. The Governance Committee nominated Bob Kane to the Board of Directors. After lengthy discussion, it was determined, Bob Kane, is duly qualified and meets all criteria for the GUSC Board of Directors.

Motion to approve Bob Kane to the Board of Directors by Tim Woods, seconded by Bob Skibitski, and approved unanimously.

Acceptance of Minutes:

The next order of business was the acceptance of minutes from the Board meeting dated October 25th, 2023.

Motion to accept Minutes by Bob Skibitski, seconded by Joe Cunningham, approved unanimously.

Financial Reports:

The next order of business was the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by John McNamara, seconded by Bob Skibitski, and approved unanimously.

The next order of business was the 2024 Operations Budget, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the 2024 Operations Budget by Bill Stevens, seconded by Tim Woods, and approved unanimously.

Capital Projects:

The next order of business was the presentation of Capital Projects, which was presented by Mike Davis. In summary, GUSC is exploring opportunities to harden critical assets and seeking out further project analysis for future approval.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business an update on the NYS CLCPA & GUSC Electrification Strategy, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

New Business:

N/A

Old Business:

N/A

At 4:50 PM, upon a motion by Mike Sheridan, seconded by Bob Skibitski, and approved unanimously, the Board voted to enter an Executive Session to discuss Personnel and Compensation.

At 5:15, upon a motion by Bill Stevens, seconded by Tim Woods, and approved unanimously, the Board voted to exit their Executive Session.

At 5:18 pm, upon a motion by Mike Sheridan, seconded by John McNamara, and approved unanimously, the board voted to adjourn.