

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: September 19, 2023, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan, John McNamara, Bob Skibitski, Bill Stevens.

Members Absent: Sandra Corney, Tim Woods.

Others Present: Bob Kane, Dan Maneen, Mike Davis, Taylor Sreca.

Call to Order:

Joe Cunningham brought the meeting to order at 3:05 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated May 4th, 2023.

Motion to accept Minutes by Mike Sheridan, seconded by John McNamara, approved unanimously.

Financial Reports:

The next order of business was the Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Financials by Bill Stevens, seconded by Bob Skibitski, and approved unanimously.

Capital Projects/Capital Expense Project:

The next order of business was the presentation of (1) Capital Expense Project: Steam Line Repair.

Motion to accept the Capital Expense Project by Bill Stevens, seconded by Mike Sheridan, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business an update on the NYS CLCPA & GUSC Electrification Strategy, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

Administration Reports:

Next on the agenda was the Administration Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

Committee Reports:

N/A

New Business:

N/A

Old Business:

N/A

At 4:40 pm, upon a motion by Bob Skibitski, seconded by John McNamara, the board voted to adjourn.