

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: October 31st, 2024, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan, Bob Kane, John McNamara, Bob Skibitski.

Members Absent: Bill Stevens, Tim Woods.

Others Present: Dan Maneen, Aaron Falkenmeyer, Mike Davis, Taylor Sreca.

Call to Order:

Joe Cunningham brought the meeting to order at 3:15 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated September 25th, 2024.

Motion to accept Minutes by Bob Skibitski, seconded by Bob Kane, approved unanimously.

Financial Reports:

The next order of business was the summarized Financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the summarized Financials by Mike Sheridan, seconded by John McNamara, and approved unanimously.

The next order of business was the 2025 NYS ABO Budget, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept and approve to submit the 2025 NYS ABO Budget by Bob Skibitski, seconded by Mike Sheridan, and approved unanimously.

Capital Projects:

The next order of business was the request to amend the scope of the previously approved Steam Distribution System Rebuild Capital Project, which was presented by Mike Davis. In summary, the Steam Distribution System Rebuild Capital Project scope was amended to include facility service manholes.

Motion to accept the scope amendment of the Steam Distribution System Rebuild by Mike Sheridan, seconded by John McNamara, and approved unanimously.

The next order of business was updates on the status of Capital Projects & previously approved Capital Projects, which was presented by Mike Davis.

Operations Reports:

The next order of business was the summarized Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business was the GUSC Electrification Report, which was presented by Aaron Falkenmeyer. In summary, there was nothing out of the ordinary to report.

Administrations Reports:

The next order of business was the Administrations Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

New Business:

Committee Reports:

The next order of business was the Governance Committee Report, which was presented by Joe Cunningham. In summary, the Governance Committee recommended accepting Tim Woods' resignation from the Griffiss Utility Services Board of Directors.

Motion to accept Tim Woods' resignation from the Board of Directors by Bob Skibitski, seconded by Bob Kane, and approved unanimously.

The next order of business was to nominate Dave Youlen, to the Griffiss Utility Services Board of Directors. In summary, after lengthy discussion, it was determined Dave Youlen is duly qualified and meets all criteria for the GUSC Board of Directors.

Motion to approve Dave Youlen to the Board of Directors by Bob Kane, seconded by John McNamara, and approved unanimously.

Old Business:

N/A

At 4:55 pm, upon a motion by John McNamara, seconded by Bob Kane, and approved unanimously, the board voted to adjourn.