

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: March 18th, 2025, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan (via video), Bob Kane, Bob Skibitski.

Members Absent: John McNamara, Dave Youlen.

Others Present: Dan Maneen, Mike Davis, Allison Fuller, Taylor Sreca.

Call to Order:

Joe Cunningham brought the meeting to order at 3:11 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated February 19th, 2025.

Motion to accept Minutes by Bob Skibitski, seconded by Bob Kane, and approved unanimously.

Financial Reports:

The next order of business was the February 2025 and Year-to-Date financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the February 2025 and Year-to-Date financials by Bob Kane, seconded by Bob Skibitski, and approved unanimously.

Reporting:

The next order of business was the 2024 Audit and Authorities Office Annual Reports, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the 2024 Audit Report and Authorities Office Annual Reports as presented by Bob Skibitski, seconded by Bob Kane, and accepted unanimously.

The next order of business was Board Member Training, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business was updates on previously approved capital projects, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

Administrations Reports:

The next order of business was the Administrations Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

New Business:

N/A

Old Business:

N/A

At 4:45 pm, upon a motion by Bob Kane, seconded by Bob Skibitski, and approved unanimously, the board voted to adjourn.