

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: May 27th, 2025, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan, Bob Kane, John McNamara, Bob Skibitski, Dave Youlen.

Members Absent: None.

Others Present: Dan Maneen, Mike Davis, Taylor Sreca, Tricia Lucas of D’Arcangelo.

Call to Order:

Joe Cunningham brought the meeting to order at 3:12 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated April 22nd, 2025.

Motion to accept Minutes by John McNamara, seconded by Mike Sheridan, and approved unanimously.

The next order of business was the 2024 Audit Presented by Tricia Lucas of D’Arcangelo. In summary, there was nothing out of the ordinary to report.

Financial Reports:

The next order of business was the Monthly and Year-to-Date financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Monthly and Year-to-Date financials by Mike Sheridan, seconded by Dave Youlen, and approved unanimously.

The next order of business was a Capital Project request presented Mike Davis. In summary, the request was for emergency renovations and repairs for the Substation Battery Building. The building suffered critical storm damage.

Motion to accept the Substation Batter Building Renovations by Bob Kane, seconded by John McNamara, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business was updates on previously approved capital projects, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

Administrations Reports:

The next order of business was the Administrations Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

New Business:

N/A

Old Business:

N/A

At 5:01 pm, upon a motion by John McNamara, seconded by Bob Skibitski, and approved unanimously, the board voted to adjourn.