

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: November 25th, 2025, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Mike Sheridan, Bob Kane, John McNamara, Bob Skibitski

Members Absent: None.

Members Excused: Dave Youlen.

Others Present: Dan Maneen, Mike Davis, Taylor Sreca.

Call to Order:

Joe Cunningham brought the meeting to order at 3:04 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated October 15th, 2025.

Motion to accept Minutes by Bob Kane, seconded by John McNamara, and approved unanimously.

Financial Reports:

The next order of business was the Monthly and Year-to-Date financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Monthly and Year-to-Date financials by Mike Sheridan, seconded by Bob Skibitski, and approved unanimously.

The next order of business was the first draft of the 2026 GUSC Operations Budget, which was presented by Taylor Sreca for informational purposes only. In summary, there was nothing out of the ordinary to report.

The next order of business was a Capital Project request for the Hardening of Electrical Distribution System, which was by presented Mike Davis. In summary, the request to replace 4.16kV overhead electric and to underground and upgrade to 13.2kV.

The next order of business was a Capital Project request for the Steam Distribution System Maintenance, which was by presented Mike Davis. In summary, improvements and upgrades are needed for areas of the Steam Distribution System.

Motion to accept the Hardening of Electrical Distribution System and the Steam Distribution System Maintenance by Mike Sheridan, seconded by John McNamara, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business was updates on previously approved capital projects, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

Administrations Reports:

The next order of business was the Administrations Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

New Business:

N/A

Old Business:

The Board of Directors discussed next steps regarding investment services. In summary, each Board of Director will come up with questions to ask each investment advising team and then hold further discussion.

At 5:03 pm, upon a motion by John McNamara, seconded by Bob Kane, and approved unanimously, the board voted to adjourn.