

**Griffiss Utility Services Corporation
Board of Directors
Meeting Notes**

Meeting Date and Location: December 16, 2025, 410 Phoenix Drive, Rome, NY 13441

Members Present: Joe Cunningham, Bob Kane, John McNamara, Mike Sheridan, Dave Youlen

Members Excused: Bob Skibitski

Members Absent: N/A

Others Present: Dan Maneen, Mike Davis, Taylor Sreca

Call to Order:

Joe Cunningham brought the meeting to order at 3:03 pm.

Acceptance of Minutes:

The first order of business was the acceptance of minutes from the Board meeting dated November 25, 2025.

Motion to accept Minutes by Bob Kane, seconded by John McNamara, approved unanimously.

Financial Reports:

The next order of business was the Monthly and Year-to-Date financials, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the Monthly & Year-to-Date financials by Mike Sheridan, seconded by Dave Youlen, and approved unanimously.

The next order of business was the 2026 Operations Budget, which was presented by Taylor Sreca. In summary, there was nothing out of the ordinary to report.

Motion to accept the 2026 Operations Budget by Dave Youlen, seconded by John McNamara, and approved unanimously.

The next order of business was the 2026 Capital Project Electric Distribution Annual Appropriations, which was presented by Mike Davis. In summary, the requests are the annual capital projects for upgrades and improvements to the electric distribution system.

The next order of business was a Capital Project request for a new Electric Work Van, which was presented by Mike Davis. In summary, another vehicle helps support and accommodate the growth of the electrical operations team.

The next order of business was a Capital Project request for a Single Axle 5-7 Yard Dump Truck, which was presented by Mike Davis. In summary, the dump truck will help support and accommodate the anticipated growth of the electric distribution system.

The next order of business was a Capital Project request for a new Cable Trailer, which was presented by Mike Davis. In summary, the cable trailer will support the electrical operations and improve efficiency.

Motion to accept all Capital Projects as presented by Dave Youlen, seconded by Mike Sheridan, and approved unanimously.

Operations Reports:

The next order of business was the Operations Report, which was presented by Mike Davis. In summary, there was nothing out of the ordinary to report.

The next order of business was the Capital Project status update, which was presented by Mike Davis. In Summary, there was nothing out of the ordinary to report.

Administration Reports:

The next order of business was the Administration Report, which was presented by Dan Maneen. In summary, there was nothing out of the ordinary to report.

New Business:

Old Business:

The Board briefly discussed the investment portfolio and next steps. No action has been taken as of yet.

At 5:40 pm, upon a motion by Dave Youlen, seconded by John McNamara, and approved unanimously, the Board voted to adjourn.